Assignment Guidelines: POSTER OR BOOK COVER

General Instructions:

· **Deadline: Nov. 27, 2009**
· **Send an email or use GSpace to upload your file to our class Gmail account**
  – please name them as "section_number_name_type" with underlines between each word.
  – You can produce the document using Word 2007, but please save it as ".docx"
· **Give me printouts (leave them in my mailbox) if you want feedback in writing.**
· **Late assignments are penalized 10 points for each day late.**

Specific Requirements:

Design a poster for a recent department activity or a cover for your e-book.

Make sure you have

- listed all the necessary information.

- created text-based graphics with Word Art

- inserted prefabricated AutoShape images as well as clipart graphics

- used shadowing and 3D

- worked with colors, patterns, and fill effects

- controlled layers (which means that you have words or pictures made up with layers)

- applied a frame (page border) to your work

- paid attention to the overall effect